

**SECRET****US REGISTRY****FILE** *Reports* 5

17 APR 1980

MEMORANDUM FOR: Deputy Director for Administration

FROM: 

Director of Security

SUBJECT: Office of Security Significant Activities  
Week of 10 April 1980 (U)

REFERENCE: DDA Administrative Instruction No. 74-5

1. This memorandum is for information only. (U)

2. The activities of the Office of Security during the week of 10 - 16 April 1980 were highlighted by the following items:

a. During the reporting period, the Security Education Group (SEG) presented tailored Security Update briefings to 78 employees of AF Division, DO, and 350 employees of . The sessions featured the lively question and answer periods that invariably follow these tailored briefings and resulted in very complimentary reactions from managers in attendance. The SEG also afforded a specialized briefing to a  of DO/ and addressed 12 non-working spouses of DO employees scheduled for overseas assignment. The latter group was particularly appreciative of Agency interest in their safety and security. (S)

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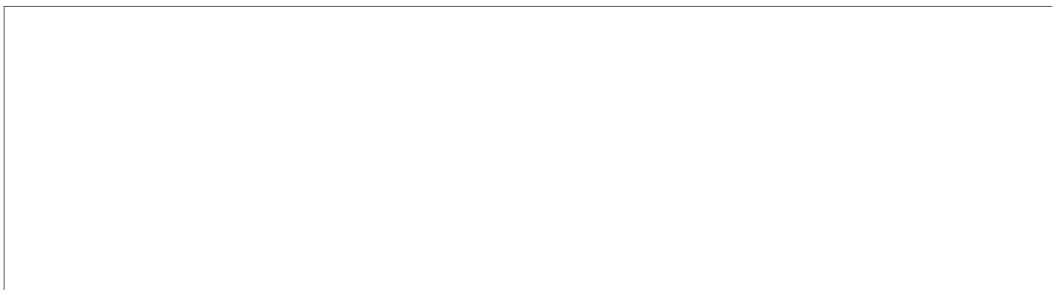
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25X1 c. On 14 April, the Office of Security Records Management Officer returned from a West Coast trip concerned with a joint OS/ODP survey of possible application of information handling systems. Findings were encouraging. At both [ ] personnel concerned were most receptive to the concept of selective use of available and appropriate technology. (C)

25X1 d. On 10 April, a representative of the Office addressed representatives of other National Foreign Intelligence Board agencies attending a symposium on Capitol Hill Support hosted by the Office of Legislative Counsel at [ ] Aspects of security support to Agency senior officers testifying before Congressional Committees were covered. (U)

25X1 3. Projected Office of Security activity of possible interest at the Directorate level includes:



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 17 April 1980

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